



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Lacey G. Simpson, Assistant City Manager

DATE: August 11, 2020

RE: **CARES Act Nonprofit Assistance Program and Residential Rent and Mortgage Assistance Program Changes**

At its meeting of July 2, 2020, the City Council adopted a motion approving Resolution No. 20-2780 amending the 2020 General Government Operating and Capital Budget to provide a supplemental appropriation for the Public Health Department in the amount of \$7,119,347 to fund six different community assistance programs using City and Borough CARES Act funding. At this meeting, the City Council also adopted motions approving agreements between the City and Community Connections to administer the nonprofit assistance program using \$550,000 of combined City and Ketchikan Gateway Borough CARES Act funds and the residential rent and mortgage assistance program using \$1,000,000 in City CARES Act funds. As the City Council may be aware, the Ketchikan Gateway Borough later committed \$500,000 in CARES Act funds for a companion residential rent and mortgage assistance program, also administered by Community Connections and targeting residents outside of the City.

On August 5, 2020, representatives of the City, Ketchikan Gateway Borough, and Community Connections met to discuss the status of both the nonprofit assistance and residential rent and mortgage assistance programs. Based on community need and the amount disbursed as of the meeting date, the parties agreed to extend the application period for both of these programs through September 11, 2020. It is likely that the City's portion of the rent and mortgage assistance program funding will be expended before the Borough's, and therefore the Ketchikan Gateway Borough has agreed to use any of its remaining program funds to provide continued relief grants to City residents as needed through the September 11, 2020 deadline. Additionally, the parties agreed to allow qualifying social service nonprofit organizations to apply for grants a second time as long as funds remain available.

The representative parties feel confident that the residential rent and mortgage assistance program funds will be fully expended by the new deadline. It is likely, however, that the nonprofit assistance program may not be fully expended by September 11, 2020. Should these funds not be fully utilized by the qualifying nonprofit organizations, staff will bring back recommendations to the City Council for how the remaining funds may be best

utilized by either expanding the eligibility requirements to include non-social service based nonprofit organizations or to redirect the funds to a separate and existing relief program or a new program of the City Council's design. Staff will continue to discuss this matter with representatives of the Ketchikan Gateway Borough and Community Connections and will keep the City Council apprised accordingly.

Should the City Council have any questions and/or concerns, staff will attempt to respond accordingly.

July 2, 2020

Main Motion passed with Gage, Zenge, Chapel, Flora, Bergeron and Kiffer voting yea; Coose voting nay.

Resolution No. 20-2780 – Amending the 2020 General Government and Operating and Capital Budget to Provide a Supplemental Appropriation for the Public Health Department in the Amount of \$7,119,347

Moved by Coose, seconded by Zenge the City Council approve Resolution No. 20-2780 amending the 2020 General Government Operating and Capital Budget to provide a supplemental appropriation for the Public Health Department in the amount of \$7,119,347; and establishing an effective date.

Motion passed with Flora, Chapel, Bergeron, Coose, Kiffer, Gage and Zenge voting yea.

Resolution No. 20-2781 – Establishing the CARES Act Electric Utility Subsidy Payment Program

Moved by Zenge, seconded by Flora the City Council approve Resolution No. 20-2781 establishing the CARES Act Electric Utility Subsidy Payment Program; and establishing an effective date.

Motion passed with Coose, Gage, Bergeron, Chapel, Zenge, Kiffer and Flora voting yea.

Resolution No. 20-2782 – Establishing the CARES Act Moorage Subsidy Payment Program

Moved by Flora, seconded by Bergeron the City Council approve Resolution No. 20-2782 establishing the CARES Act Moorage Subsidy Payment Program; and establishing an effective date.

Motion passed with Kiffer, Gage, Zenge, Flora, Chapel, Bergeron and Coose voting yea.

Discussion of Directing Staff to Compile Information Regarding Council Committee Review and Modification of Staff's Draft of a City of Ketchikan Statement Regarding Recent National Events and Ketchikan Police Department Practices – Councilmember Chapel

Councilmember Chapel indicated the original intention was to have these documents in hand in the drafting of the statement by the committee so they could be incorporated in to the document. She stated this was the first time she was denied documents by staff, and it had been requested so the committee had real facts and numbers included in the statement. She said additionally her intention was to form another committee to address some of the issues that may have been found in these documents. She felt we are in an era where we need increased transparency with our Police Department as people across the country are feeling fear and distrust and felt the best thing we can do is work with those community members and provide that transparency. She suggested a committee be form comprised of KPD members, Alaska native leadership and community members and start working on this together. She felt training was needed to include de-escalation strategies and increasing the officers capacity to deal with people with mental illness. She said not only does she have an inside look at what is happening, she is also in the position to vote and fund training.

July 2, 2020

Councilmember Zenge said tonight we heard nothing but good things about our Police Department. She had concerns and didn't feel it was fair that Councilmember Chapel would bring privileged information to the table that the rest of the Council cannot see. She informed the Council has always requested items from staff with a four hand consensus. She indicated when a new Councilmember comes on the board they are given latitude to bring themselves up to speed on the operations of each department and how the City works. She stated she would be asking as a future agenda item to review of our code of ethics, conduct and social media policy. She said there is really nothing in the code that addresses how we conduct ourselves with our City staff and they deserve our respect.

Councilmember Flora said he would not support forming a committee as we are a policy body and not in management or training. He cited the Police Departments statistic from 2017 moving forward on the number of calls for service, arrest, issued citations, formal complaints based on racism, use of force complaints and from these numbers he was not exactly sure what the Council is trying to improve. He said can Chief White and his officers do a better job and have better training the answer was yes, but he was not sure where the Council wants to go with a committee to try and improve on four complaints on use of force out of 58,000 calls.

Councilmember Kiffer said he supported comments made by Councilmember Zenge. He said in reality staff is busy as we give them stuff to do every week. He said we don't want staff to be doing things that we as a Council have not decided is important. He said if four member of the Council felt it was crucial for the information that Councilmember Chapel was requesting, they would do it. He informed the Council only manages three employees; the manager, clerk and attorney and those are the folks who the Council needs to be working through.

Agreement Between the City of Ketchikan and Southeast Alaska Association for the Education of Young Children to Administer the City's CARES Act Daycare Assistance Program

Moved by Bergeron, seconded by Coose the City Council approve a memorandum of agreement between the City of Ketchikan and the Southeast Alaska Association for the Education of Young Children to administer the City's CARES Act Daycare Assistance Program and authorize the city manager to execute the agreement on behalf of the City Council.

Motion passed with Zenge, Flora, Chapel, Bergeron, Coose, Kiffer and Gage voting yea.

Agreement Between the City of Ketchikan and Community Connections to Administer the City's CARES Act Residential Rent and Mortgage Assistance Program

Moved by Chapel, seconded by Zenge the City Council approve a memorandum of agreement between the City of Ketchikan and Community Connections to administer the City's CARES Act Residential Rent and Mortgage Assistance Program and authorize the city manager to execute the agreement on behalf of the City Council.

Motion passed with Coose, Kiffer, Gage, Zenge, Flora, Chapel and Bergeron voting yea.

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Agreement Between the City of Ketchikan and Community Connections to Administer the City's CARES Act COVID-19 Nonprofit Relief and Recovery Program

Moved by Chapel, seconded by Kiffer the City Council approve a memorandum of agreement between the City of Ketchikan and Community Connections to administer the City's CARES Act COVID-19 Nonprofit Relief and Recovery Program and authorize the city manager to execute the agreement on behalf of the City Council.

Mayor Sivertsen thanked Bess Clark of Community Connections for their commitment to administer these programs.

Motion passed with Flora, Chapel, Bergeron, Coose, Gage, Kiffer and Zenge voting yea.

Accepting Alternative Water Main Alignment – Contract No. 19-45 - Schoenbar Road Raw Water Transmission Main Design – DOWL

Moved by Coose, seconded by Gage the City Council accept the alternative water main alignment for Contract No. 19-45, Schoenbar Road Raw Water Transmission Main Design, as detailed in the Water Division Manager's report dated June 18, 2020; and authorize the general manager to pursue the acquisition of easements as necessary from the Ketchikan Gateway Borough and the Ketchikan Gateway Borough School District.

Mayor Sivertsen reiterated that this moves the transmission line away from the original traffic lanes of Schoenbar. He asked if it stops there or reconnects to the tank, and if the remainder of the line was in fair repair.

Councilmember Bergeron asked if this was a dangerous project.

Water Division Manager Kleinegger answered questions from the Council.

Motion passed with Bergeron, Coose, Kiffer, Gage, Zenge, Flora and Chapel voting yea.

VOUCHERS

Moved by Flora, seconded by Kiffer for approval of vouchers to Millard & Associates, LLC in the amount of \$743.75.

Motion passed with Gage, Zenge, Flora, Chapel, Coose and Kiffer voting yea; and Bergeron abstain.

CITY MANAGER'S REPORT

Manager Amylon stated the presentation from PeaceHealth Medical Center had been postponed and their next available date is August 6th or 28th, if the Council has a preference. It was the consensus of the Council to have the presentation rescheduled on August 6th. He informed there is a special preparatory budget meeting scheduled for July 9th at 6:00 p.m. He said a packet would be going out on Monday July 6th, 2020, and due to the ad publication deadline a decision was made to start the meeting at 6:00 p.m. He said pending Council confirmation tonight staff will target meetings with Survey Point Holdings and Ketchikan Port Solutions for August 13 and 27, 2020. He stated the day before each of those meetings the Port & Harbors Advisory Board will be holding public forums. He informed these meeting are for the proposers to present themselves to the community, present their non-proprietary aspects of their proposals and answer questions from the community on who they are and what they want to do. He informed at the 13th and 27th